## **eMARS 3.9 Procurement Workarounds**

## April 17, 2012

There are some issues that users need to be aware of and that will be fixed shortly after "go live". A description of the issue along with its workaround are listed below. Users will be notified as these issues are resolved and the workaround methods are no longer applicable.

1) All Master Agreements with a primary and secondary vendors will show up on URCATS and MA Search (URSRCHMA) as separate lines. A user must select the primary vendor in order to select a catalog line to take to their order or payment. Secondary vendors do not have catalog or commodity lines associated with their record and will display no lines if they are selected. Below is a listing of Master Agreements that contain secondary vendors. The primary vendor's name is listed to assist you in the interim.

Expiration Date	DEPT	Document ID	Document Description	Primary Vendor
6/30/12	785	1200000015	12-02 HART FREELAND ROBERTS	HART FREELAND ROBERTS INC
6/30/12	785	1200000040	12-02 LUCKETT AND FARLEY ARCHITECTS INC	LUCKETT AND FARLEY ARCH ENG
6/30/12	785	1200000074	12-03 GEOTECH ENGINEERING AND TESTING INC	BACON FARMER WORKMAN ENGINEERING & TESTING, INC.
6/30/12	785	1200000110	12-06 CMTA INC	CMTA INC
6/30/12	785	1200000138	12-07 GEOTECH ENGINEERING	BACON FARMER WORKMAN ENGINEERING & TESTING, INC.
6/30/12	785	1200000155	12-08 GEOTECH ENGINEERING & TESTING INC	GEOTECH ENGINEERING AND
6/30/12	785	1200000199	12-09 S E A ENGINEERS INC	S E A ENGINEERS INC
6/30/12	785	1200000160	12-10 Geotech Engineering	BACON FARMER WORKMAN ENGINEERING & TESTING, INC.
6/30/12	785	1200000098	12-11 BIAGI CHANCE CUMMINS LONDON TITZER INC	BIAGI CHANCE CUMMINS LONDON

Expiration Date	DEPT	Document ID	Document Description	Primary Vendor
3/11/13	758	1000000463	2009 & 2010 FLEET VEHICLES - MILES ELECTRIC VEH (RFB 10*484)	miles electric vehicles inc
12/15/12	758	1200000540	2012 LAWN AND GARDEN MOWER AND TRACTOR - CENTURY	CENTURY EQUIPMENT INC
12/15/12	758	1200000536	2012 LAWN AND GARDEN MOWER AND TRACTOR - DEERE	DEERE & COMPANY
12/15/12	758	1200000539	2012 LAWN AND GARDEN MOWER AND TRACTOR - L/T SCAG	LOUISVILLE TRACTOR INC
12/15/12	758	1200000537	2012 LAWN AND GARDEN MOWER AND TRACTOR - MIDWEST	MIDWEST EQUIPMENT & SUPPLY CO
12/15/12	758	1200000541	2012 LAWN AND GARDEN MOWER AND TRACTOR - PACE	PACE, INC.
12/15/12	758	1200000534	2012 LAWN AND GARDEN MOWERS AND TRACTORS - BRIGGS	Briggs & Stratton Power Products Group
12/15/12	758	1200000533	2012 LAWN AND GARDEN MOWERS AND TRACTORS - EXMARK	Exmark Mfg. Co. Inc.
11/28/12	758	0700002401	2012 TIRES - GOODYEAR TIRES	GOODYEAR TIRE & RUBBER CO.
10/23/12	758	0700002312	2012 TRACTOR & MOWER - DIAMOND MOWERS	Diamond Mowers, Inc.
10/23/12	758	0700002310	2012 TRACTOR & MOWER - HALL MFG	HALL MANUFACTURING INC
10/23/12	758	0700002309	2012 TRACTOR & MOWER - TIGER CORP	TIGER CORPORATION
10/23/12	758	0700002308	2012 TRACTOR AND MOWER - ALAMO SALES	ALAMO SALES CORP
3/11/13	758	1000000456	2012FLEET VEHICLES - JEFF WYLER FT THOMAS (RFB 1000000484)	JEFF WYLER FT THOMAS
8/1/12	758	1200000173	555 KDLA Security Services	LOGAN SECURITY INC
10/31/12	758	1000000199	729 HAZ Enviromental Services	Glenn David Essig
2/22/13	758	0900003832	Access to Fast Data Web for KY(Div of Collections)	FIRST DATA SOLUTIONS
11/9/12	758	0700002232	ACCUPROBE KITS - GENPROBE	GEN PROBE SALES AND SERVICE
5/31/12	758	1000000898	Agate Software Maintenance	AGATE SOFTWARE INC
9/4/12	758	0700002171	AIR FORCE DIGITAL TIGER STRIPE & NAVY CAMO MATERIAL 65"WIDTH	BRADFORD PRINTING & FINISHING LLC
11/24/12	758	0800003632	ALIGNMENT, BALANCING, AND LIFTS - SNAP-ON	SNAP ON INDUSTRIAL
12/15/12	758	0800003663	ALL STATE NCR PAPER	UNISOURCE WORLDWIDE INC
2/9/13	758	1200000606	All-State Envelope Master Agreement contract	Cenveo, Inc
5/13/12	758	0900004172	Allsteel Furniture Complete Line	ALLSTEEL INC
10/31/12	758	1000000783	AmerisourceBergen-Pharmaceutical Purchase and Distribution	AmerisourceBergen Drug Corporation
7/31/12	758	0700001984	Applied Biosystems Reagents and Supplies	APPLERA CORPORATION
5/1/12	758	1100000026	ASD FLU VACCINES 2011-2012(MMCAP # MMS11002)	ASD SPECIALTY HEALTHCARE
8/13/12	758	0800003427	AVIATION INSURANCE	J. Smith Lanier & Co.

Expiration Date	DEPT	Document ID	Document Description	Primary Vendor
7/13/12	758	0800002521	BACKHOE, LOADER, EXCAVATOR - BOMAG - ROLLER	BOMAG AMERICAS, INC.
7/13/12	758	0800002515	BACKHOES, LOADERS, EXCAVATORS - CASE	CNH America
7/13/12	758	0800002517	BACKHOES, LOADERS, EXCAVATORS - HOLT JD & GEHL	HOLT EQUIPMENT CO LLC
7/13/12	758	0800002516	BACKHOES, LOADERS, EXCAVATORS - WHAYNE CAT	WHAYNE SUPPLY COMPANY
6/30/12	758	1200000003	BARTS	ON POINT TECHNOLOGY
8/16/12	758	0700001752	Best Access locks,keys,panic bars,push bars,knobs,installed.	STANLEY SECURITY SOLUTIONS, INC
10/1/12	758	0800003523	BOILER BREAKDOWN INSURANCE	Powell-Walton-Milward
11/28/12	758	0700002400	BRIDGESTONE - FIRESTONE TIRES	BRIDGESTONE AMERICAS TIRE OPERATIONS LLC
9/29/12	758	1200000408	BRODART FURNITURE - COMPLETE LINE	BRODART COMPANY
6/30/12	758	0800002665	Brokerage Services for HSTD FY 09 Regions 9, 11, 13, 15, 16.	LKLP COMM ACTION COUNCIL
6/13/12	758	1100001122	Canon EOS Rebel T2i Cameras with SD card, lens and bags	MURPHYS CAMERA
9/27/12	758	1200000382	CASE CONSTRUCTION EQUIP - SKID STEER	CNH America
5/21/12	758	0800002923	CHAINSAWS, BLOWERS, TRIMMERS, & EQUIP	BRYAN EQUIPMENT SALES
9/15/14	758	1200000309	Chase Equipment Lease -KCI-Accounting Software-Escrow	JPMorgan Chase Bank, NA
1/30/13	785	0900003741	ChillerPM(CarrierUnits)Various(DMS)	ALPHA MECHANICAL SERVICE INC
2/28/13	785	0900003784	ChillerPM(YorkUnits)Var(DFSS-DMS)	A AND A MECHANICAL SERVICE INC
1/28/13	758	0800002537	Chromcrat Furniture Complete Line Master Agreement	CHROMCRAFT FURNITURE
9/27/12	758	1200000390	CLARK INC - BOBCAT SKID STEERS	CLARK EQUIPMENT
6/17/12	758	1000000865	Client Tracking and Workflow Software for KDVA	Jaba, Ltd
2/17/19	758	0700001198	Commerce KSFB Energy Savings Project-Citimortgage	CITIMORTGAGE INC
7/7/12	758	0700002003	Comprehensive Tax Systems	HP ENTERPRISE SERVICES, LLC
7/15/12	758	0800003343	Computer Hardware Security Services	SYSTEMS DESIGN GROUP INC
12/20/12	758	1100000715	Continuous form Registration-fee & tax receipt.	MOORE WALLACE
1/21/13	758	1100000723	Contract with DOC& Four Rivers Behavior Health(Center Point)	FOUR RIVERS BEHAVIORAL HEALTH
1/4/13	758	M-04645026- 3	Corrections Food service	ARAMARK CORRECTIONAL SERVICES, LLC
1/31/13	758	0900003757	CREDIT AND DEBIT CARD MERCHANT SERVICES	LINK2GOV/FIS

Expiration Date	DEPT	Document ID	Document Description	Primary Vendor
12/1/12	758	0800003618	CS1000E DMS Phone System-CHFS	GE GOVERNMENT FINANCE INC.
6/6/12	758	1100001099	Digital Cartridges	NORTHSTAR SYSTEMS
1/16/13	758	1000000417	Digital Drivers License/Identification Card Production Syst	L-1 IDENTITY SOLUTIONS OPERATING CO
7/31/12	758	1200000250	DINING FACILITY AT WHFRTC	OFFICE FOR THE BLIND
4/1/13	758	0700002175	DLT SOLUTIONS (KYTC) ARCHIBUS IMPLEMENTATION	DLT SOLUTIONS INC
1/14/18	758	M-05107738	DOC ESPC Lease	CITIMORTGAGE INC
4/2/12	758	0800002737	DTV Translator Equipment	Larcan USA Inc.
9/14/12	758	1200000370	Dumpster Service-Bluegrass Station	Republic Services of Kentucky, LLC dba M&M Sanitation
4/30/12	758	C-01099238- 25	Duplicator Sales Copiers	DUPLICATOR SALES AND SVC
10/31/12	758	0600000799	Electronic Data Match and Levy Services	TIER TECHNOLOGIES INC
7/12/12	758	1100000034	EMERGENCY LIGHTING AND SIREN - FEDERAL SIGNAL	FEDERAL SIGNAL CORP
7/12/12	758	1100000037	EMERGENCY LIGHTING AND SIREN - MCCORD	MIKE MCCORD
3/15/19	758	0700001332	Energy Savings Contract-Education-SunTrust Bank-Master Lease	SUNTRUST LEASING CORP
5/31/16	758	1000000828	ENTERPRISE NETWORKING ROUTING & SWITCHING EQUIPMENT	AVAYA INC
4/30/12	758	0800003547	eScrap	CREATIVE RECYCLING SYSTEMS
1/31/13	758	0800002511	Fathead Minnow Master Agreement Request	KEO FISH FARMS INC
5/1/12	758	1100000028	FFF ENTERPRISES-FLU VACCINES 2011-2012 (MMCAP# 11000)	F F F ENTERPRISES INC
12/30/22	758	M-04540038	Financing for ESPC CHR Complex	CITIMORTGAGE INC
5/31/12	758	0700001376	Fish Food Master Agreement	WINCHESTER FEED AND SUPPLY
7/31/12	758	1000000080	FLEET MGMT - GLOBAL POSITIONING SYSTEM (GPS)	WEBTECH WIRELESS INC.
7/17/12	758	0700001959	FLEET ONE FLEET FUEL FOR FLEET MGMT	FLEETONE
6/8/12	758	1100001112	FOOD FOR RESIDENTIAL STUDENTS/CONSUMERS OF OFB	COLUMBIA CONTRACT MGMT
8/10/12	758	0800003438	FORESTRY AERIAL WILDFIRE DETECTION SERVICE	FRIENDSHIP FLYING SVC
8/10/12	758	0800003450	FORESTRY AERIAL WILDFIRE DETECTION SERVICE	ELIZABETHTOWN FLYING SERVICE INC.
8/10/12	758	0800003452	FORESTRY AERIAL WILDFIRE DETECTION SERVICE	DANVILLE AVIATION LLC
1/18/13	758	1200000565	Furniture Kimball Complete Line	KIMBALL OFFICE INC.

Expiration Date	DEPT	Document ID	Document Description	Primary Vendor
5/10/12	758	1100000656	Furniture, Community OFS Complete Line	COMMUNITY-DIV JASPER SEATING
9/14/12	758	1100000470	Furniture, Herman Miller Complete Line	HERMAN MILLER INC
3/6/13	758	1100000659	Furniture, Indiana Furniture Complete Line	Indiana Furniture Industries. Inc.
5/10/12	758	1100000657	Furniture, JSI Complete Line	JSI DIV JASPER SEATING
9/12/12	758	1100000469	Furniture, Library Worden Complete Line	The Worden Company
2/5/13	758	1200000543	Furniture, National Office Complete Line	National Office Furniture
10/24/12	758	1100000577	GOLF COURSE MOWERS AND EQUIPMENT - REYNOLDS (RFB 1100000285)	Reynolds Golf & Turf Equipment
1/25/13	758	0900003744	Haworth Furniture Complete Line	HAWORTH INC
5/1/12	758	0800002799	Hazelwood Temp Personnel	CBS PERSONNEL SERVICES LLC
6/30/12	758	M-05221091	Health Ins Data Management	THOMPSON HEALTHCARE INC
9/27/12	758	1200000387	HOLT EQUIPMENT - GEHL SKID STEERS	HOLT EQUIPMENT CO LLC
5/5/12	758	0900004170	Hon Furniture Complete Line	HON COMPANY, THE
6/30/12	758	0800002666	HSTD Brokerage Services for Region 10 FY 09	FEDERATED TRANSPORTATION SERVICES OF THE BLUEGRASS
6/30/12	758	0700002474	HSTD Brokerage Services Region 2	PENNYRILE ALLIED COMMUNITY SER
6/30/12	758	0700002479	HSTD Brokerage Services Region 6	FEDERATED TRANSPORTATION SERVICES OF THE BLUEGRASS
6/30/12	758	0800002664	HSTD Regions 8 FY09	BLUEGRASS COMMUNITY ACTION PARTNERSHIP
5/4/12	785	0800002792	HVACRepairs(FFA)MSOB(FAC DFSS DMS)	A AND A MECHANICAL SERVICE INC
4/30/12	758	C-01057202- 17	IKON Copiers - All state	IKON OFFICE SOLUTIONS
2/28/13	758	1000000412	IT System Design/Development Services (Keane)	NTT DATA INC
8/14/12	758	0700001992	Janitorial service for board of elections	ISS Facility Services
12/31/12	758	0700002443	Janitorial Service OFB McDowell 8412 Westport Rd, Louisville	KIMCO CORP
8/31/12	785	0800003420	Janitorial Services DBS (Fleet & 707 Holmes St)	WICKER, DEBBIE
9/27/12	758	1200000383	JCB - SKID STEERS	JCB INC.

Expiration Date	DEPT	Document ID	Document Description	Primary Vendor
9/27/12	758	1200000381	JOHN DEERE CONSTRUCTION - SKID STEERS	JOHN DEERE CONSTRUCTION RETAIL
9/27/12	758	1200000388	JOHN DEERE GATOR UTILITY VEHICLES	DEERE & COMPANY
11/30/12	758	0700002407	KAPT D & O Liability Insurance	Powell-Walton-Milward
7/25/12	758	1200000227	KCPC Patient Clothing & Personal Items	BOB BARKER COMPANY INC
3/2/13	758	0900003810	KDFWR Hunting, Fishing Guides	Outdoor Sales & Marketing Group Inc.
3/15/13	758	0700001487	Kentucky Instructional Data System (KIDS) Data Warehouse	CLARAVIEW
7/31/12	758	1000000067	Kentucky Labor Cabinet Janitorial	WICKER, DEBBIE
4/5/12	758	1100000952	KETS-Webcast Video Equipment	Virtualsets.com, Inc.
5/24/12	758	1100001085	KEYWATCHER KEY MANAGEMENT SYSTEM	MORSE WATCHMANS INC
7/20/12	758	0800003398	KFEC AND KICC FORKLIFT RENTALS	LEVEE LIFT INC
7/9/12	758	0700001904	KFEC RENTAL OF GOLF CARS	Bob Magsig and associates sales company
4/25/12	758	0800002795	KRS Fiduciary Liability Insurance	J. Smith Lanier & Co.
3/14/13	758	1100000886	Kruger International	KRUEGER INTERNATIONAL INC
6/30/12	758	0900004594	KSF Portable Toilets and showers	KENTUCKY PORTABLE TOILETS INC
8/1/12	758	0700002246	KSFB- GE CAPITAL LEASE- JLG Model E600 Electric Lift	GE COMMERCIAL DISTRIBUTION
9/28/12	758	1200000397	KY HORSE PARK Contract Food Service Workers	Jacobson Staffing Company, LLC.
6/30/13	758	C-03430615-2	KY Information Highway 2	BELLSOUTH TELECOMMUNICATIONS, INC.
5/6/13	758	1000000801	KYHealth Card	HP Enterprise Services, LLC
6/13/12	758	1100001123	KyLOC / Security Cameras CCDF 11-758	AMERICAS COMPUTER COMPANY
12/12/12	758	1100000610	KYTC - VARIOUS TRAILERS - FELLING TRAILERS	FELLING TRAILERS
12/12/12	758	1100000607	KYTC - VARIOUS TRAILERS - WHAYNE SUPPLY	WHAYNE SUPPLY COMPANY
5/17/12	758	0700001441	KYTC VTR FORM TC96-182	Moore Wallace North America
6/30/12	758	M-01379567- 9	KYVU Integrator Services	EMBANET CORPORATION
2/14/13	758	0800002566	Laundry Products	SOUTHEASTERN JANITORIAL

Expiration Date	DEPT	Document ID	Document Description	Primary Vendor
5/14/12	758	0800002836	Lawn Maint./Snow Removal Haz, Delmaria Windsong, Meadows	YEAR AROUND LAWN AND LANDSCAPE INC
6/30/12	758	M-02094655- 3	MAC - 562 Bed Reduced Custody and 232 Bed Secure Costody	CORRECTIONS CORPORATION OF AME
11/1/12	758	0700002122	MA-Motorola,Inc.and Dealer Radio Sales,Service	MOTOROLA INC
10/1/12	758	0700002241	MHMR DIRECTOR / OFFICER LIABILITY INSURANCE	HEARTLAND INSURANCE AGCY
11/28/12	758	0700002402	MICHELIN TIRES	MICHELIN TIRE CORP
4/30/12	758	C-01058161- 18	Minolta Copiers - All State	KONICA MINOLTA BUSINESS SOL
11/30/12	758	M-04508404- 6	MMIS	ELECTRONIC DATA SYSTEMS
6/30/12	758	0700001096	Motor Fuel Electronic Tax Filing System	ACS, STATE AND LOCAL SOLUTIONS
3/2/13	758	1000000586	NEOPOST RENTALS & LEASES	SCOT MAILING AND SHIPPING SYSTEMS INC
10/15/12	758	1000000222	Network Support Services (Pomeroy)	POMEROY IT SOLUTIONS
9/27/12	758	1200000392	NEW HOLLAND CONSTRUCTION - SKID STEERS	NEW HOLLAND NORTH AMERICA INC
6/30/12	758	1000000077- 1	Oce-WSCA-Multi Function Copiers & Related Software	Canon U.S.A., Inc.
4/30/12	758	C-01058089- 15	OfficeWare Copiers - All State	OFFICEWARE
4/3/12	758	1100000953	OFS Furniture Complete Line	OFS
10/31/12	758	1000000260	Online Employment and Earnings Verification Services	TALX Corp.
8/20/12	758	0700002098	Paper Pick-Up/Shredding/Disposal	LERON INDUSTRIES INC
5/7/12	758	800002848	PARKS PYROTECHNICS	PYROTECHNIC DISPLAY CO INC
7/23/12	758	0700001974	Police Supplies	GALLS INC - LEXINGTON
6/30/12	758	C-06184700- 1	Positron 911 Controllers & Express TDD Key	BELLSOUTH BUSINESS SYSTEMS, INC.
12/9/12	758	0800003650	Press Clipping/Media Reporting Services	MEDIA INTEL, INC
11/30/12	758	0800003643	PREVENTATIVE AND ROUTINE ELEVATOR MAINTENANCE	Abell Elevator Service Company

Expiration Date	DEPT	Document ID	Document Description	Primary Vendor
5/31/12	758	0700001353	Program Management Consulting Services - CGI	CGI TECHNOLOGIES & SOLUTIONS, INC.
12/4/12	758	0700002420	Public employee Crime and Dishonesty Insurance.	J. Smith Lanier & Co.
12/31/12	758	M-05340739- 4	Public Employee Health Insurance	HUMANA HEALTH INSURANCE
8/15/12	758	1100000313	RECYCLING EQUIPMENT - NILFISK - ADVANCE	Nilfisk-Advance, Inc.
8/15/12	758	1100000319	RECYCLING EQUIPMENT - TYMCO	TYMCO, INC.
5/14/12	785	0700001374	RFB-136-07 Asbestos Lab Testing, Statewide	MRS INC ANALYTICAL LABORATORY
1/3/13	785	1000000340	RFB-77-10 Full Svc Mechanical Maint, Louisville, KY	A AND A MECHANICAL SERVICE INC
7/14/12	758	1200000066	RFP for Risk and Information Management System	Emerson Software Solutions, Inc.
6/30/12	758	0900004649	Ricoh-WSCA-Multi Function Copiers & Related Software	RICOH AMERICAS CORPORATION
5/15/12	758	1100001067	Rock and Sand KSFB master agreement	DAN CRISTIANI EXCAVATING
12/1/12	758	0700002270	Sales,Service,Installation of Kenwood Radio equipment	KENWOOD
10/31/12	758	0700002270- 1	Sales,Service,Installation of Kenwood Radio equipment	KENWOOD
12/10/12	758	0800003690	Security Services, Software, and Hardware	SYSTEMS DESIGN GROUP INC
7/20/12	758	1100000092	Security/Surveillance System and Installation	SONITROL OF WESTERN KENTUCKY L
4/3/12	758	1100000975	Sico Furniture Complete Line	SICO INC
1/2/13	758	1100000625	Soft Drink Master Agreement Solcitation	COCA COLA ENTERPRISES INC
3/13/13	758	0800002669	State Disbursement & Case Registry - DCBS Child Support	ACS, STATE AND LOCAL SOLUTIONS
10/31/12	758	0700002331	Steelcase Furniture, Installation and Design	STEELCASE INC
1/16/13	758	0800002488	Telephone Interpretation Services	LANGUAGE SERVICES ASSOCIATES I
4/30/12	758	0800002748	TIGRIS DTS SYSTEM REAGENT RENTAL CONTRACT	GEN-PROBE INCORPORATED
4/30/12	758	C-01058116- 15	Toshiba Copiers - All State	TOSHIBA BUSINESS SOLUTIONS
10/23/12	758	0700002305	TRACTORS & MOWERS - CASE NEW HOLLAND	CNH AMERICA LLC
10/23/12	758	0700002304	TRACTORS & MOWERS - JOHN DEERE	DEERE & COMPANY
10/23/12	758	0700002307	TRACTORS & MOWERS - WHAYNE - CHALLENGER	WHAYNE SUPPLY COMPANY
11/19/12	758	1100000624	Treasury Check Stock	Moore Wallace North America

Expiration Date	DEPT	Document ID	Document Description	Primary Vendor
12/12/12	758	0800003678	Versteel Furniture and Install Complete Line	VERSTEEL
4/14/12	758	0900004101	Voice Maintenance and Support	BLACK BOX NETWORK SERV
9/27/12	758	1200000386	WHAYNE SUPPLY - CATERPILLAR SKID STEERS	WHAYNE SUPPLY COMPANY
6/30/12	758	M-05104989	WIC AFDS Program Fiscal Agent	FARMERS BK AND CAP TR CO
7/1/12	758	0700001494	Workforce Developement Blanket Student Medical Insurance	REISERT AND ASSOCS INC
5/31/12	758	1100000707	WSCA DATA COMMUNICATIONS NON EXEC BRANCH	CISCO SYSTEMS INC
6/30/12	758	0900004653	Xerox-WSCA-Multi Function Copiers & Related Software	XEROX CORPORATION

- 2) Another issue with using an MA with secondary vendors happens when you select the catalog or commodity line in URCATS that is associated with the primary vendor but want to submit the order to one of the authorized dealers listed as a secondary vendor. The vendor pick list is not filtered to only the vendors that are authorized secondary vendors. The user will need to search for the vendor with whom they want to place the order by searching on vendor code or vendor name in the pick list.
- 3) When creating a Delivery Order or PRC directly from URCATS, the user must select the autonumbering checkbox. It does not default to checked.
- 4) Users may see a message when they validate their procurement documents: "User ID \_\_\_\_\_ not found in IN\_USER\_PROFILE table." Please let the Customer Resource Center know if you see this message. The user's ID that is displayed in the message needs to be corrected.
- 5) Ky is not allowing vendors to submit online responses at this time. Users creating solicitations must be aware that when the "Prohibit online responses" and/or "restrict multiple responses per vendor TIN" are selected on the publishing tab and the document is validated the selections will deselect on the document. Users must go and reselect the boxes and revalidate in order for the selections to stay on the document. If the prohibit online responses box is not checked and the user then realizes that it posted to VSS, they are not allowed to modify the solicitation to check this box. EMARS doesn't allow you then to prohibit online responses since a vendor may have already submitted a response electronically. The user would be forced to start the solicitation process again, cancelling the old solicitation.

6) The quick links to Workload Management are no longer active links. The same functionality can be accessed through the PRCUID table, or directly through the procurement folder links from the header of every procurement document. (BAM- not sure if this is on payment documents?)

## **Workload Management**

Quick links to workload management tools.

## ¬▼ Workload Management-

My Workload (WKLDB)
My Team's Workload (WKLDBT)
Procurements I Manage (WKLDM)
Procurements My Team Manages (WKLDMT)